

Dear Valued Customer

**Pay Your GENECO Bills - The Convenient Way**

Tired of payment reminder calls and letters? Sign up for GIRO to make life simpler.

**Benefits of GIRO**

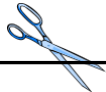
- ✓ Save time and no more hassles of payment administration.
- ✓ Worry free of missed payments and avoid incurring late payment charges.
- ✓ Do away with manual cheques & save on postage fees.

**How GIRO Works**

- ✓ Simply complete the GIRO authorization form attached and mail the signed copy to us. Your monthly GENECO bill payments will be automatically deducted from your authorized account on bill due date.
- ✓ A copy of the GIRO form can also be downloaded from [bit.ly/Giro-Geneco](http://bit.ly/Giro-Geneco).

If you need further assistance, please feel free to call our Contact Centre Hotline at **6363 6688** or email us at [contact@geneco.sg](mailto:contact@geneco.sg). We look forward to hearing from you soon.

Yours Sincerely,  
**Customer Experience Team**  
**GENECO**  
 450 Alexandra Road #01-01  
 Singapore 119960



*(Reply slip, to be completed and return together with GIRO application form)*

**Contact Details for GIRO approval notification**

**Email:**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Mobile:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**APPLICATION FOR INTERBANK GIRO (For Account No. Starting with "BC")**

**PART 1 : FOR APPLICANT'S COMPLETION (fill in the spaces indicated with ✓)**

Date:  
✓ \_\_\_\_\_

Name of Billing Organisation ("BO"):

✓ **SERAYA ENERGY PTE LTD**

To: Name of Financial Institution:  
✓ Bank Name

Company Name:  
✓ Company Name

Branch:  
✓ \_\_\_\_\_

Seraya Energy Account Number:  
✓ 

|   |   |  |  |  |  |  |  |  |  |
|---|---|--|--|--|--|--|--|--|--|
| B | C |  |  |  |  |  |  |  |  |
|---|---|--|--|--|--|--|--|--|--|

- (a) I/We hereby instruct you to process the BO's instruction to debit my/our account.
- (b) You are entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow to debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through the BO.

My/Our Name(s) as in Bank Account:  
✓ \_\_\_\_\_

My/Our Contact (Tel/Fax) Number(s):  
✓ \_\_\_\_\_

My/Our Bank Account Number:  
✓ \_\_\_\_\_

My/Our Company Stamp/Signature(s)/Thumbprint(s)\*:  
✓ \_\_\_\_\_  
(As in Financial Institution's records)

**PART 2 : FOR BILLING ORGANISATION'S COMPLETION**

| Bank          | Branch    | Billing Organisation's Account No.    |
|---------------|-----------|---------------------------------------|
| 7   1   7   1 | 0   7   2 | 0   7   2   1   1   2   3   1   1   8 |

| Billing Organisation's Customer Ref No. |
|---|
| B   C                                   |

| Bank | Branch | Account No. To Be Debited |
|------|--------|---------------------------|
|      |        |                           |

**PART 3 : FOR FINANCIAL INSTITUTION'S COMPLETION**

To: Billing Organisation

This Application is hereby REJECTED (please tick) for the following reason(s):

- Signature/Thumbprint# differs from Financial Institution's records
- Wrong account number
- Signature/Thumbprint# incomplete/unclear#
- Amendments not countersigned by customer
- Account operated by signature/thumbprint#
- Others: \_\_\_\_\_

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

\* For thumbprints, please go to the branch with your identification.

# Please delete where inapplicable

**Notes:**

- Your Giro application will take about 4 to 6 weeks to be approved. We will inform you accordingly when it is approved. Please make your payments by other modes (AXS / PayNow / Telegraphic Transfers) in the meantime.
- Giro deduction will take place on the due date of your invoice.
- If the due date falls on a non-working day, Giro deduction will take place within 2 working days before or after the due date.
- Please ensure that there are sufficient funds in your bank account for the Giro deduction. You may be liable for an administrative charge and/or late payment charges for unsuccessful deductions.
- If there are any corrections on your Giro form, please sign/stamp (as per bank account) next to the corrections.
- If you wish to cancel your Giro application, you will need to inform your bank accordingly. Please also inform GENECO either by calling our Contact Centre Hotline at 6363 6688 or emailing us at [contact@geneco.sg](mailto:contact@geneco.sg).
- Please feel free to call our Contact Centre Hotline at 6363 6688 if you need any assistance.

Do not staple

**BUSINESS REPLY SERVICE  
PERMIT NO. 07505**



**Seraya Energy Pte Ltd**  
450 Alexandra Road #01-01  
Singapore 119960

Postage will be  
paid by  
addressee. For  
posting in  
Singapore only.

Do not staple